

TIFFANY KURNIA

POST-PRODUCTION SUPERVISOR | VIDEO EDITOR

CONTACT

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EDUCATION

UNIVERSITY OF CALIFORNIA, SAN DIEGO

Bachelor's Degree of Arts,
Majored in Visual Arts (Media),
emphasis in Cinema.

PASADENA CITY COLLEGE

Associate's Degree of Arts
Majored in Arts and Humanities.

EXPERTISE

- ❖ Video and Photo Editing
- ❖ Motion Graphics
- ❖ Color Correction/Grading
- ❖ Basic Animation
- ❖ Closed Captions and Subtitle editing
- ❖ Social Media Advertising
- ❖ Staff Training
- ❖ Project and File Management

PROFESSIONAL SUMMARY

Creative video editor with 4 years of experience in editing videos for social media marketing, short-form narratives, and corporate training manuals. Offering expertise in post-production and visual effects and motion graphics application. Adept to deliver multiple high performing and quality projects in alignment with time and budget restrictions. Committed to lifelong learning and team success.

EXPERIENCE

Narrative Ads, LLC- Pasadena, CA

Post-Production Supervisor | Associate Producer,

February 2020 - August 2022

- Oversaw an overseas team of editors for eight variety brands, in two years, for fast-paced delivery of over 20 videos per week.
- Mentored editors to create performance-driven content on multiple social media platforms.
- Facilitated communication between Production, Script-writing, and Marketing departments.
- Performed other roles, such as Video Editor, Creative Strategist, Script-Writer, and on-boarding new Production staff, as needed.
- Analyzed data on Meta Ad Manager and trends on TikTok to collaborate with management to implement into our creative strategies.
- Project managed brands through all stages of concept development, resulting in increased viewership and retention rates.
- Organized pre-production logistics and acted as director on shoots.
- Managed footage drives, back-ups, updated administrative documents, and scheduled meetings to ensure proper communication with all teams.

Narrative Ads, LLC- Pasadena, CA

Video Editor, September 2019 - March 2020

- Edited advertisements for eight brands of different industries, such as beauty and telehealth, for multiple social media platforms.
- Developed concepts, with multiple variations, in different time

AWARDS

Provost Honors

Awarded each quarter for students at UC San Diego, taking at least 12 units and receiving a 3.5 GPA.

Honors Extraordinary and Hirai Award

Awarded for Excellence in Japanese at Pasadena City College.

PROJECTS

Inside the Batik-

Documentary

Screened at the Los Angeles Asian Pacific Film Festival 2016, part of Erica Cho's "New Student Movements, Asians on Campus" program.

LANGUAGE

English - Fluent

Japanese - Beginner

Bahasa Indonesia - Beginner

lengths, aspect ratios, messaging, and design based on client needs.

- Uploaded and revised concepts per client requests and delivered in a timely manner on Frame.io.
- Created animations, motion graphics, and 2D assets for videos with Adobe Creative Suite programs.
- Organized, packaged, and backed-up files daily.
- Developed visual styles that fit and elevate a brand's core messaging
- Collaborated with Producers in creative concepts, script-writing, and shoots, as needed.
- Adapted and switched gears for priorities as circumstances arise throughout the day.

Building Safety Solutions- Pasadena, CA

Production Associate, January 2018 - September 2019

- Compiled photo and video footage to create Emergency Training Videos for building tenants and engineers.
- Animated visual assets, such as floor plans, 3D models, and green screen footage.
- Designed graphics fit for professional standards and customers' needs.
- Created subtitles and closed captions for video modules.
- Edited and converted Flash files to be viewed in an MP4 media player.
- Operated DSLR cameras as an on-site Photographer and Videographer
- Supported peers and management to ensure quality videos for the consumers.

SKILLS

ADVANCED

- ✓ Premiere
- ✓ After Effects
- ✓ Photoshop
- ✓ Media Encoder
- ✓ Dropbox
- ✓ Google Workspace
- ✓ TikTok
- ✓ Instagram
- ✓ YouTube
- ✓ Facebook
- ✓ Snapchat
- ✓ Pinterest

PROFICIENT

- ✓ Illustrator
- ✓ Lightroom
- ✓ Frame.io
- ✓ Facebook Ad Manager
- ✓ Basecamp
- ✓ Final Cut Pro 7
- ✓ Subtitle Edit
- ✓ Apple and Windows OS
- ✓ Camera Operation

BASIC

- ✓ Microsoft Office Suite
- ✓ ProTools
- ✓ DaVinci Resolve
- ✓ Adobe Animate
- ✓ Adobe InDesign
- ✓ Audition
- ✓ Notion
- ✓ Skype
- ✓ Zoom
- ✓ Autodesk 123D Design